



Aquaforest Searchlight

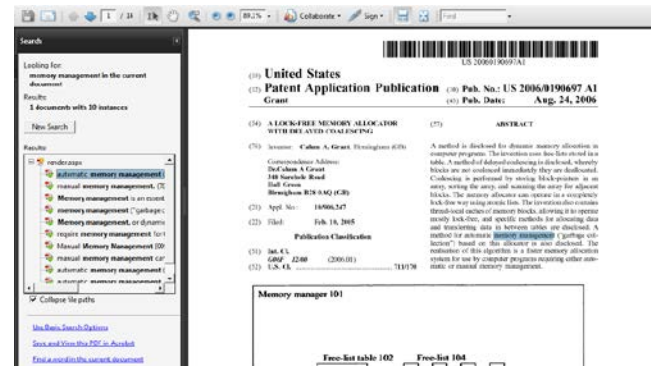


Are Your Sharepoint Documents Fully Searchable?



The Business Problem : Documents that cannot be found.

- Studies have shown that in most organizations over 20% of documents may not be fully text searchable so will not be located by text search or discovery exercises.
- Most Organizations have no way of identifying those documents or taking corrective action.



Automatically monitor your document stores to ensure your files are fully searchable.

Step 1 : Audit

- Searchlight identifies how many of your documents are :
 - Non-Searchable (scans, faxes, TIFFs and image PDFs)
 - Partially Searchable
 - Fully Searchable
 - Non-searchable due to file errors (such as file corruption)

STATISTICS

PDF Documents

Total PDF Documents:	2,421
<i>Image-only PDFs:</i>	<i>80 (3.3 %)</i>
<i>Partially Searchable PDFs:</i>	<i>11 (0.5 %)</i>
<i>Fully Searchable PDFs:</i>	<i>2,300 (96.2 %)</i>
Error PDF Documents:	30
Total PDF Pages:	18,027
<i>Image-only Pages:</i>	<i>3,327 (18.5 %)</i>
<i>Fully Searchable Pages:</i>	<i>14,700 (81.5 %)</i>

TIFF Documents

Total TIFF Documents:	10,956
Error TIFF Documents:	83
Total TIFF Pages:	21,620

Library Totals

Total Documents:	13,377
Total Error Documents:	113
Total Pages:	39,647
<i>Total Searchable Pages:</i>	<i>14,700 (37.1 %)</i>

Step 2 : OCR

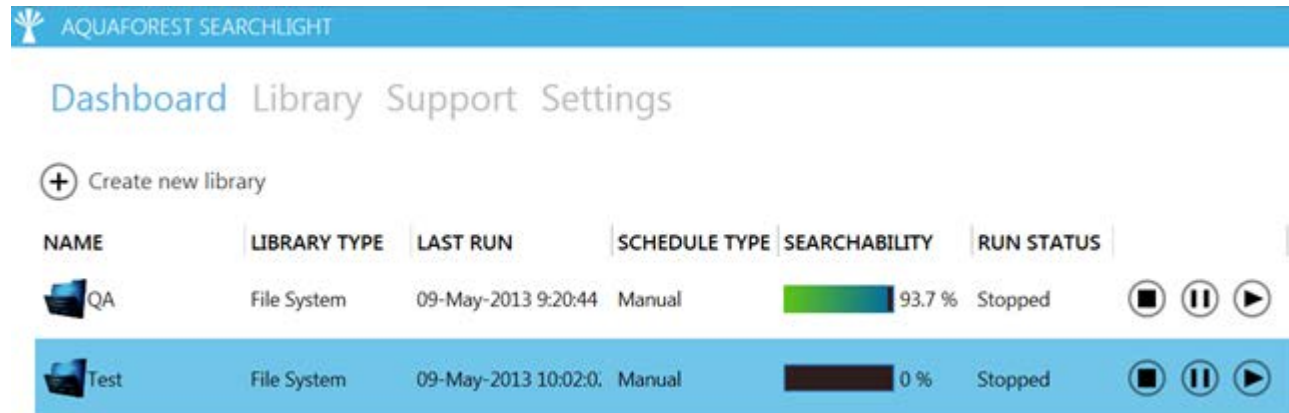
The screenshot displays the AQUAForest Searchlight web interface. The top navigation bar includes links for Dashboard, Library, Settings, and Help & Support. Below this, there are sub-navigation links for Status, Library Settings, Document Settings, OCR Settings, Run Details, Scheduler, and Alerts. The main content area is divided into several sections:

- PDF Document Selection:** Includes checkboxes for "Process PDF Documents" (Yes), "Image Only PDFs" (Yes), "Fully Searchable" (No), "Partially Searchable" (Yes), and "Hidden Text" (Yes).
- TIFF Document Selection:** Includes checkboxes for "Process TIFF Documents" (No), "Delete Original TIFF" (No), and "Retain TIFF Creation Date" (No).
- Document Archive Settings:** Includes a dropdown for "Archive Rule" (Copy to Archive Folder), a text field for "Archive Template" (%FILENAME%%TIMESTAMP%.%EXT%), a text field for "Archive Location" (C:\Users\aquaforest\Desktop\PDF Technologies\Applications), and checkboxes for "Archive source TIFFs to Archive Folder" (Yes) and "Archive source PDFs to Archive Folder (even when versioning is on)" (Yes).
- Document Error Settings:** Includes a dropdown for "Document Error Rule" (Take no Action) and a text field for "Document Error Location".
- Filter Settings:** Includes a dropdown for "Filter Rule" (No Filter), date pickers for "From" and "To" (both set to 29/08/2013), and a checkbox for "Advanced Settings" (No).
- OCR Document Limit:** A text field set to 0.

At the bottom of the interface, there is a "Service Status : Running" indicator and two buttons: "Refresh" and "Save".

- Configure Searchlight to Process Libraries
- Sophisticated Processing Options Available

Step 3 : Monitor Progress



The screenshot shows the Aquaforest Searchlight dashboard. At the top, there is a navigation bar with the logo and the text "AQUAFORST SEARCHLIGHT". Below this, there are tabs for "Dashboard", "Library", "Support", and "Settings". A button with a plus sign and the text "Create new library" is visible. The main content is a table with the following columns: NAME, LIBRARY TYPE, LAST RUN, SCHEDULE TYPE, SEARCHABILITY, and RUN STATUS. There are two rows of data: one for "QA" and one for "Test". The "QA" row shows a searchability of 93.7% and a status of "Stopped". The "Test" row shows a searchability of 0% and a status of "Stopped". Each row has three control icons: a square, a pause symbol, and a play symbol.

NAME	LIBRARY TYPE	LAST RUN	SCHEDULE TYPE	SEARCHABILITY	RUN STATUS
QA	File System	09-May-2013 9:20:44	Manual	93.7 %	Stopped
Test	File System	09-May-2013 10:02:0	Manual	0 %	Stopped

- Document stores are automatically monitored to deal with new and updated documents.
- The Searchlight dashboard provides a clear summary of the current status

Summary



Aquaforest Searchlight

Automatically monitor your document stores to ensure your files are fully searchable.

<http://www.aquaforest.com/en/searchlight.asp>

- *"I believe the Searchlight product is unique and definitely a "leader" in this kind of document management workflow. The product is easy to configure and does exactly what it states it does: Automatically OCR SharePoint document libraries or Local Locations. Highly efficient, fully auditable, complete with check out & check in comments."*

Jeroen Schoenmakers - SharePoint Specialist - Ivanplats SA (Pty) Ltd